## **Woodlawn School Creating Opportunity, Sharing Success**

Main SiteUpper SiteDrumoyne GardensHartington RoadWest MonkseatonMarden EstateWhitley BayNorth ShieldsNE25 9DLNE30 3RZ0191 643 25900191 643 2594

office@woodlawwnschool.org.uk www.woodlawn.org.uk Facebook - Woodlawn School Twitter@WoodlawnLive



Monday 25th September 2023.

Dear Parents/ Carers,

A reminder about pupil absence procedures.

Please remember to contact school if your child is absent from school. A phone call, email or see saw message are all great ways to contact school.

We are unable to take messages from your child's taxi staff and will need to speak to you if your child is absent.

Please assist our office staff by contacting us with this information.

Yours sincerely,

Gill Wilson

Headteacher

Woodlawn School

Ofsted
Good
Provider









'The school's work to promote pupils' personal development and welfare is outstanding' - Ofsted October 2018



